

**International Loran Association
Minutes, 139th Board of Directors Meeting
October 30, 2002
Crowne Plaza Hotel, Washington, DC**

- 1. Call to Order:** The meeting was called to order by President Linn Roth at 2:30 PM.
 - 2. Present:** Bob Lilley, Charles Schue, Jim Doherty, Linn Roth, Langhorne Bond, William Roland, Nicholas Ward, Durk van Willigen, Tamotsu Ikeda, Tom Celano, Ben Peterson, Erik Johannessen.
- Proxy:** Linn Roth holds Martin Poppe's proxy. **Observers:** Ellen Lilley, Ellena Roland, Albert Frost.

A quorum was present.

Minutes of the 138th Board of Directors meeting were distributed, and e-mail approval was requested.

3. Treasurer's Report -- See Martin Poppe's report, attached to these minutes. Linn Roth reported that Becky Barber does the ILA books for Marty, and that Marty has expressed concern over ILA's accounting methods. An example area of concern was the practice of separating convention finances from those of ongoing membership and ILA operations.

An e-mail message from Marty Poppe, which was previously shared with the members at the 138th meeting, suggested changes in the ILA's financial processes.

[Bill Roland] Bill has been Treasurer in the past. One of the changes then was that ILA set up the Operations Center to take care of routine business and avoid frequent transfer of operations to newly elected Board members. He noted that the treasurer is an overseer, not a day-to-day operative, paying bills, etc. The treasurer should, however, be responsible for approving expenses over a certain amount, and must approve the books.

But, don't go to outside bookkeeping, accounting, etc., when we already pay Ellen to do the job.

[Ellen Lilley] The Operations Center was set up while Carl Andren was ILA treasurer. Carl would simply send day-to-day funds to the Center and would replenish when used. The Center would document expenses with receipts.

In the John Beukers era, we instituted separate convention accounting, with a post-convention report and summary given to the Board; he suggested using Quicken for ILA and convention books.

Ellen used (uses) Quicken for very detailed accounting of income and expenditures. But Marty has been having Becky re-enter all these by hand, apparently due to incompatibility between Quicken and the system used by Becky.

The checking accounts used by the Operations Center have come into question. A Hocking Valley set up in Athens, Ohio some years ago when the Operations Center was located there, supports ILA's use of Visa and MasterCard. We still use it because it accommodates simple phone entry, and it's cheap, compared such accounts we can get today.

Checking accounts: After the Operations Center moved to California, we were sending checks to Ohio. We became uncomfortable with that, so we opened a personal account in California to receive check deposits. Money was then transferred East.

[Erik Johannessen] I was brought in by Marty on some tax issues; are there also management issues?

At this point, Linn Roth suggested a committee be formed to talk directly with Marty and deal with these issues.

Bill Roland moved to form a committee to establish the financial operations for the ILA. Linn Roth seconded.

The motion was APPROVED unanimously. Bill Roland, Marty Poppe, Ellen Lilley, Erik Johannessen and Linn Roth were appointed to the committee.

4. Convention Issues and Resolutions

Langhorne Bond reported that DOT's Jeff Shane would welcome ILA participation in the consideration of Loran-C by DOT. Langhorne suggests we take full advantage: Create a group conceptually called the Enhanced Loran-C Coordinating Committee. Make it noticeable -- stationery, etc.

Write letters, define enhanced loran. How long will it take to evaluate it? Hold meetings with Jeff Shane (Pos/Nav Chairman) and FAA's Bobby Sturgill on this. We don't have to stop with the working stiffs, but can move on to the higher levels. International membership is important. Langhorne mentioned some names: Erik Johannessen, David Last, Linn Roth, Bob Lilley, Earl Waesche of the National Boating Federation, Gunn Marit Hernes of NELs, Japan's Tamotsu Ikeda, Trinity House's Nick Ward, Reelektronika's Durk van Willigen. Langhorne suggested he be coordinator due partly to the fact that "they can't 'get' to him" through a relationship with FAA or DOT...

Bill Roland moved we establish the enhanced loran committee with Langhorne Bond as Coordinator, and that the group be authorized to select its membership. The group will provide the ILA Board with a committee charter. Mr Bond seconded.

Discussion: [Durk van Willigen] It is a good idea. Technical and government people do not often talk to each other. This should help.

[Bob Lilley] This group can help provide the information and provide political cover for Jeff and others to go ahead and make the Loran-C decision.

[Langhorne Bond] This is an international group of navigation specialists - not a bunch of Loran fanatics. It is not anti-GPS -- it's anti-terrorism, if anything. It is not a Federal Advisory Committee.

[Linn Roth] The group should approach the government at the higher levels. It should be good for congressional contacts.

[Jim Doherty] Expressed his interest, though he cannot serve on the committee. He felt Jeff Shane opened a door for informal communication with him on a relatively periodic basis - not too often - We need to determine the appropriate informal messages to send to him.

“Is GAUSS an appropriate group to do this?” No. GAUSS is for specifications and standards. This new group is more of a SWAT team.

[Nick Ward] The group needs to be flexible. There would be circumstances where a US-only group might be better. [Langhorne Bond] We can accommodate that.

[Ben Peterson] Does a charter from this organization open new doors? [Langhorne Bond] Absolutely there are new doors. I’ve had no standing for *years!*

Bill Roland called the question, and the motion to establish the committee was APPROVED.

Mr. Bond’s first action as Coordinator will be to call on potential members; a first call may well go to Larry Barnett.

5. Executive Committee for 2003

- Linn Roth, President
- David Last, Vice-President
- Robert Lilley, Secretary
- Marty Poppe, Treasurer

6. Board of Directors for 2003

There are 17 total slots on the Board

	Term expires
President - Linn Roth	2003 -- --
Past-President - John Beukers	2003 -- --
Elected Directors (three year terms)	
- Langhorne Bond	-- 2004 --
- James Doherty	-- 2004 --
- Bob Lilley	2003 -- --
- David Last	-- -- 2005
- Ben Peterson	-- -- 2005
- Marty Poppe	-- 2004 --
- Capt. Tom Rice	-- 2004 --
- Bill Roland	2003 -- --
- Charles Schue	-- -- 2005
- Erik Johannessen	-- -- 2005
- Durk van Willigen	2003 -- --
- Wang Yulin (1 year for Terje Jørgensen)	2003 -- --

2001 Appointed Directors (1-year terms)

- Tom Celano	2003 -- --
- Tamotsu Ikeda	2003 -- --
- Nick Ward	2003 -- --

7. Upcoming Conventions

There was discussion regarding CDs distribution and cost, and releases for technical papers, especially if we want to distribute them on the web. The following emerged:

CDs: CDs to members for the \$5 shipping charge – convention registrants free.

Non-members, \$45 plus the \$5 per shipment fee.

Papers: We need to ask authors for a copyright release.

Boulder, CO, USA 2003: Tom Celano, Coordinator; Ben Peterson, Technical Chair

Boulder has nice Fall weather. Timing Solutions (Tom Celano), NIST, NOAA (Joe Kunches' group) are all Boulder residents. Tom Celano described this as “do-able”. He will have support from people who “know how to do this sort of thing”.

Logistics look OK. Joe Kunches was very open to it. Tom Celano moved, Chuck Schue seconded and the Board APPROVED the motion for Boulder in 2003. Tom will nail down the schedule soon, and will be looking toward NIST and NOAA tours or events as part of the meeting.

2004 – Tamotsu Ikeda has talked with Linn Roth about the potential for a 2004 convention in Japan (Tokyo). Mr. Ikeda will return with info after checking. A survey on who would attend would be very helpful to Mr. Ikeda, so he has some attendance projections. We will provide him copies of some of the first-day papers from ILA 31 to use also.

8. Awards

Medal of Merit blanks: Ellen Lilley reported for the Operations Center that we are out of medals. To replenish the supply, we can get the same medal (Wild Goose Association lettering) and we have to purchase 50 medals as a minimum. Should we get the new words ILA on it? The discussion revealed the sense of the Board was to put the International Loran Association lettering on the medal, with the same Canada Goose logo as before.

Bill Roland and the Awards committee will work with Ellen on this.

The new John M. Beukers Award: Bob Lilley moved and Bill Roland seconded that the ILA create an annual John M. Beukers Award for Technical Innovation (working title). The motion was APPROVED unanimously, and the implementation was referred to the Awards Committee.

9. ILA Committees

Audit: Dave Scull is chair of this committee.

Awards: Bill Roland serves for now

Congressional Liaison: Linn Roth

Special Committee on Enhanced Loran-C: Langhorne Bond, Coordinator

Constitution: Bob Lilley

Convention 2003: Tom Celano, Ben Peterson, Joe Kunches), with contributions from Chuck Schue (sponsorships), plus the ILA Operations Center

Membership: Erik Johannessen - Ideas: Use convention registration as membership renewal or initiation.

Newsletter: Al Frost, Otis Philbrick

Nominations and Elections: Jim Doherty

10. Adjournment

Erik Johannessen moved and Nick Ward seconded. The meeting was adjourned at 4:15 PM

ILA Treasurer's Report for 27 October 2002 Board Meeting
 [Received by fax from Martin Poppe, October 2002]

Based on the most current bank statements received from the Operations Center, our balances are:

Hocking Valley Bank (9/27/02)	\$23,016.15
AEA Credit Union (8/31/02)	\$ 9839.64
Total	\$32,855.79

Financial Results based on our IRS tax filing for FY ending September 2001. Note, this period includes parts of two conventions and the pickup of pre October 2000 bank balances as income. All amounts are US Dollars:

Total Membership dues and assessments including convention	65,259
Investment Income	718
Total Revenue	65,977

Benefits paid to or for members (includes convention)	38,900
Salaries and other compensation	11,400
Payments to independent contractors	540
Utilities, maintenance, phone	2,058
Printing, publication, postage and shipping	11,242
Filing fees and other expenses	165
Total expenses	64,305
Excess	1,672

Net assets / fund balances at start of year (1 October 2000)	33,474
Net assets / fund balances at start of year (30 September 2001)	35,146

Cash, savings and investments	32,839
Other Assets (Computer equipment)	2,307
Net assets	35,146

Martin C. Poppe
 Treasurer
 October 26, 2002