

BOARD OF DIRECTORS

- B. AMBROSENOPresident
- W.N. DEAN Vice President
- L.F. FEHLNERSecretary
- C.S. ANDRENTreasurer
- R. ABRACZINSKAS
- J.M. BEUKERS
- J.F. CULBERTSON
- G.G. HAROULES
- L.D. HIGGINBOTHAM
- J.D. ILLGEN
- V.L. JOHNSON
- C.B. KIRLIN
- E.L. MCGANN
- B.J. UTTAM
- J.P. VAN ETTEN
- V.I. WEIHE



WILD GOOSE ASSOCIATION

10 March 1982

MINUTES OF THE 53rd BOARD OF DIRECTORS MEETING

The meeting was held in conference room 8440 of the Nassif Building, 400 Seventh Street, S. W., Washington, D. C. Thanks again to Capt. W. W. Kohl for the reservation. The following Directors were present:

- B. Ambroseno
- L. F. Fehlner
- C. S. Andren
- V. L. Johnson

Member David Carter, 1982 Convention Chairman was also present.

The number of Directors present did not meet the requirements for a quorum. No new business was transacted by the Board, the only motion being one to adjourn. The agenda items are listed in Exhibit 1.

Item 1 - Call to Order

President Ambroseno called the meeting to order at 1005, 10 March 1982. He announced that he had sent a letter of congratulations to the National Marine Electronics Association on the occasion of its 25th anniversary. See Exhibit 2.

Item 2 - Secretary's Report

In the absence of corrections to the minutes of the previous meeting, the minutes were approved as distributed to the Board. Fehlner reported on correspondence since the last meeting as follows:

- a. Letter to Computer Data Systems, Inc. canceling our contract with them. See Exhibit 3.
- b. Letter to Marie Pierre in response to her inquiry about geese. See Exhibits 4 and 5. 7 5
- c. Letter to Verdes Engineering Co. Inc. inviting a contract proposal for membership record management and mailing services. See Exhibit 6, 7 and 8.

As of the date of this meeting, no acknowledgements or replies have been received to any of the above correspondence.

McGann submitted a copy of the Federal Communications Commission Notice of Proposed Rulemaking dated 29 January 1982 regarding power line carrier telecommunications in the band 10 to 490 KHz with an invitation for comments by 6 April 1982. It was decided not to submit comments by 6 April in addition to those already submitted. However, the Board concurred that the matter bears watching and further action may be necessary later.

Item 3 - Treasurer's Report

Andren briefed the Board on details of the Treasurer's report, Exhibit 9. Ambroseno agreed to contact organizations that have not yet paid for their ads in the 1979 Journal. Proceedings of the Technical Symposium of the 1981 Convention will be distributed to attendees at no additional cost. Proceedings will be offered to Members at \$8., and to non-members at \$15. The Treasurer's report was accepted by the Board members present.

Item 4 - Committee Reports

Convention Chairman Carter briefed the Board on the status of the 1982 Convention and submitted a report, Exhibit 10. The Board and the Chairman discussed the report at length which resulted in a few changes to the budget. These will be reflected in an update to the report at the next Board meeting. The Board complemented Carter on the results of his efforts to date.

Journal Chairman Ambroseno reported satisfactory progress on the 1982 Journal. He proposed that, on the basis of 1200 copies, the ad price structure should be as follows:

1/4 page, B&W	\$125.
1/2 page, B&W	\$225.
1 page, B&W	\$375.
1 page, Color	\$525.
Business card	\$ 35.

Item 5 - Other Business

Loran/GPS Status discussion was tabled. The Verdes and CDI contracts were reported on under Item 2.

Item 6 - Adjournment

The meeting was adjourned at 1215, 10 March 1982 on a motion by Andren, seconded by Johnson.



Leo F. Fehlner
Secretary

LFF:jp

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Exhibit 1

WILD GOOSE ASSOCIATION

Mr. Leo F. Fehlner
Applied Physics Lab
Johns Hopkins University
Laurel, MD 20810


Dear Member:

The next WGA Board of Directors Meeting will be held Wednesday, March 10, 1982 at 9:30 a.m. in Conference Room 8440, Nassif Building, 400 Seventh Street, S.W., Washington, D.C. Contact, if needed, is Capt. Kohl, Telephone: (202) 426-9520.

AGENDA

1. Meeting called to order
2. Secretary's Report
3. Treasurer's Report
4. Committee Reports
 - a. 1982 Convention Progress
 - b. 1982 Convention Budget
 - c. 1982 Journal Ad Price Structure
 - d. 1982 Journal Budget
5. Other Business
 - a. Loran/GPS Status
 - b. Verdes Contract
 - c. CDI Contract Status

Sincerely yours,


B. Ambroseno
President

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Exhibit 2

WILD GOOSE ASSOCIATION

Mr. Colin MacDougall, President
National Marine Electronics Association
c/o Holiday Inn at the Embarcadero
1355 N. Harbor Drive
San Diego, CA 92101

Dear Mr. MacDougall:

The Wild Goose Association extends its felicitations and congratulations to the officers and members of the National Marine Electronics Association on the occasion of its Twenty-fifth Anniversary.

The NMEA has been the vanguard in the publishing and dissemination of technical news for the advancement of the state of the art in communications, navigation, collision avoidance, and other areas in the marine electronics field.

In its presentation of equipment awards, the NMEA has spurred the production of superior equipment through better design.

Its publication, the NMEA News, continues to be the most informative news medium covering the marine electronics industry.

With our congratulations go our best wishes for a second quarter century of continued success in your contributions to, and advancement of, the aims of the marine electronics industry.

Cordially,

A handwritten signature in cursive script, which appears to read "Bernard Ambroseno".

Bernard Ambroseno, President
WILD GOOSE ASSOCIATION

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Exhibit 3

WILD GOOSE ASSOCIATION

118 Quaint Acres Drive, Silver Spring, MD.
20904

25 January 1982

Computer Data Systems, Inc.
7315 Wisconsin Avenue
Washington, DC 20014

Attention: Mr. Harold Watson

Reference: (a) Phonecon L. F. Fehlner, Secretary WGA
and H. Watson, CDS, Inc., 22 January 1982

Dear Sir,

This is to confirm the conversation of Reference (a).

The Wild Goose Association (WGA) is party to a contract with your corporation under which you have supplied to us computer services for the management of our membership records and for bulk mailings. The WGA Board of Directors voted on Wednesday, 20 January 1982, to exercise its option under the contract to terminate the contract with 30-day notice. Therefore, as of 22 February 1982 we shall consider the contract terminated.

As agreed in Reference (a), please send us a 9-track magnetic tape containing our membership records of latest update for our archive. Also please furnish a description of the data format with sufficient detail to enable us to read the tape.

Very truly yours,

Leo F. Fehlner
Secretary

LFF:jp

- cc: B. Ambroseno
- W. N. Dean
- L. F. Fehlner
- C. S. Andren
- L. D. Higginbotham

425 Riverdale Road

Severna Park, Maryland

21146

November 7, 1981

Dear Sirs,

My name is Marie Pierre. I am in the seventh grade and attend St. John the Evangelist school.

I am presently doing a science project on geese. I would appreciate any information you could send me on geese.

Many thanks,
Marie Pierre

Marie Pierre
425 Riverdale Road
Severna Park, MD 21146



John H. Brown

Wild Goose Association

Four Townsend Rd.

Acton, Massachusetts 01720

NOV 14 1981 11/13/81

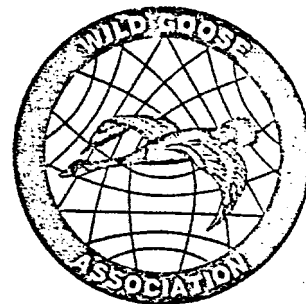
WILD GOOSE ASSOC.
PO BOX 913
ACTON MA 01720

XXXX

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Exhibit 5



WILD GOOSE ASSOCIATION

118 Quaint Acres Drive
Silver Spring, MD 20904

February 9, 1982

Marie Pierre
425 Riverdale Road
Severna Park, MD 21146

Dear Marie,

We hope that your science project about geese has gone well. Your letter dated 7 November 1981 has just come to my attention. So the enclosure may not get to you in time for your project. We hope it will be interesting to you anyway.

Our association is really concerned with very accurate radio-navigation called Loran-C. We named our association after the wild geese because they navigate so accurately. Nobody knows how they do it. Maybe people interested in wild geese like yourself will find out some day.

Best of luck with your project.

Very truly yours,

A handwritten signature in cursive script that reads "Leo F. Fehlner".

Leo F. Fehlner
Secretary

LFF:jp

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V.I. WEIHE

Exhibit 6



WILD GOOSE ASSOCIATION

4 February 1982

Walter N. Dean, President
Verdes Engineering Co., Inc.
26619 Shorewood Road
Rancho Palos Verdes, CA 90274

- References:
- (a) Wild Goose Association, "Minutes of the 52nd Board of Directors Meeting" 20 January 1982
 - (b) Verdes Engineering Co. letter "Addendum to Proposal on Mailing Service" to WGA Executive Committee, 23 November 1981
 - (c) Verdes Engineering Co. letter "Proposal to Provide WGA Printing and Mailing Services" to WGA Executive Committee, 28 October 1981

Dear Sir:

At the Board meeting of 20 January 1982 (Reference (a)), the Executive Committee voted to enter into negotiations with you, looking forward to a contract under which you would provide services to maintain our membership records and to manage our bulk mailings. You are invited therefore to respond to the following specification of our requirements.

GOAL

The goal of our requirements is to establish a computer data base that

1. Effectively supports the management of our membership records, each record being defined as all the data pertinent to a member or non-member.
2. Supports the printing of the management records in their entirety as well as sub-sets thereof.
3. Supports the bulk mailing of WGA mail to all addressees of record and sub-sets thereof.
4. Minimizes the manual labor performed by the membership chairman in submitting data for initial record entries and updates.
5. Is transportable with minimal manual effort to other computer systems in the event that your services become unavailable.

Exhibits 1 and 2 are proposed data entry forms for use by members authorized by the WGA Board of Directors. These forms are based on the description of your computer capability contained in Reference (b). Exhibit 3 is a summary of the proposed use of the "DATA" field of 20 characters mentioned in Reference (b).

MANAGEMENT FUNCTIONS

Management functions to be supported are as follows:

1. Initial entry into the data base of data for each membership record and subsequent updates thereof in accordance with data submitted on data entry forms by members authorized by the Board of Directors.
2. Selection of all or subsets of the membership records, identified by any of the "DATA" field elements, Zip code and any other selection key your system provides, for various purposes when requested, which include:
 - a. Printed documentation of membership records
 - b. Documentation of members in good standing or not in good standing, good being defined as not suspended or not revoked and dues status not in arrears
 - c. Annual purge of membership records not showing good standing for two or more successive years

Exhibit 1
Sample Form

WGA MEMBERSHIP DATA BASE

DATA ENTRY FORM
FOR
INDIVIDUAL MEMBERSHIP

Name: _____
 Affiliation/Occupation: _____
 Street: _____ State: _____
 Zip: _____ Country: _____
 Phone: _____

 Location: (circle one)
 U N

Membership Class: (circle one)
 R S V

Special Classification: (circle one)
 H M

Dues Status: (circle one)
 0 1 2 3 4 5 6 7 8 9 L

Organization Sponsor: (enter four letters) _____
 (if none enter: SELF)

 KEYS

'DATA' field
 digits from
 left:

- | | |
|-------------|---|
| 1,2,3,4 | =first four letters of last name |
| 5 | =U or N for U. S. or Non-U. S. |
| 6 | =R, S, or V for Regular, Suspended, or reVoked |
| 7 | =H or M for Honorary or Medalist |
| 8 | =0,1,2,3,4,5,6,7,8, or 9 for least digit of last
year paid, or L for Life member |
| 11,12,13,14 | =organization name code of sponsoring organization |

Exhibit 2
 Sample Form
 WGA MEMBERSHIP DATA BASE
 DATA ENTRY FORM
 FOR
 ORGANIZATION MEMBERSHIP

Organization: _____
 Business: _____
 Street: _____ State: _____
 Zip: _____ Country: _____
 Phone: _____
 Attention: _____

Location: (circle one)
 U N

Organization Class: (circle one)
 A 1 2 N

Organization Type: (circle one)
 N M

Dues Status: (circle one)
 0 1 2 3 4 5 6 7 8 9 N

Organization ID: (enter four letters) _____

Sponsored WGA Members*:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

 *Corporate1 five members; Corporate2 ten members maximum

KEYS

'DATA' field
 digits from
 left:

- 1,2,3,4 =organization name code (four letters)
- 8 =0,1,2,3,4,5,6,7,8, or 9 for least digit of last year paid, or N for Non-member
- 9 =A,1,2, or N for Associate, Corporation1, Corporation2, or Non-member
- 10 =N or M for organizations having navigation interests, or media organizations

Exhibit 3

'DATA' Field Description

Digit Number from left	Description
1	First four letters of individual member's name, or organization name code
2	
3	
4	
5	United States or not United States address
6	Membership class
7	Special classification
8	Dues status
9	Organization membership class
10	Organization's expertise
11	Organization name code
12	
13	
14	
15	Undefined
16	
17	
18	
19	
20	

- d. Annual archiving of membership, prior to each purge, on magnetic recording medium, preferably 9-track tape
 - e. Domestic bulk mailing
 - f. Non-domestic mailing
 - g. Mailings to organizations of record having potential interest or influence in navigation matters, or having interest in Journal advertising
 - h. Mailings to media of record for circulation of publicity items
 - i. Documentation of eligibility to vote or hold office, both of which require good standing
3. Provide the service of bulk mailing when requested as mentioned in Reference (c).
 4. Provide the service of preparation and printing of final copy from drafts, and related services and materials as mentioned in Reference (c).

Please prepare a contract document that describes the services and materials you are prepared to offer the WGA designed to meet the goal and to provide the management functions mentioned above. Also please propose the associated cost in two parts, 1. Recurring and 2. Non-recurring. Please itemize both, to the extent that appears reasonable. Also include an agreement that the WGA Membership Data Base remains the exclusive property of the WGA, will not be disclosed to others, and will be used only for purposes specifically authorized by the WGA Board of Directors in writing.

Very truly yours,



Leo F. Fehlner
Secretary

LFF:jp

cc: B. Ambroseno
L. F. Fehlner
C. S. Andren
L. D. Higginbotham

VERDES ENGINEERING CO., INC.
Electronic Systems Consultants

Exhibit 7

26619 Shorewood Rd.
Rancho Palos Verdes, CA 90274

NOVEMBER 23, 1981

TO: WGA EXECUTIVE COMMITTEE

SUBJECT: ADDENDUM TO PROPOSAL ON MAILING SERVICE

THE MEMBERSHIP DATA WILL BE STORED ON FLOPPY DISKS ON A TRS-80 COMPUTER. THE FORMAT IS AS SHOWN BELOW. THE "DATA" FIELD CONSISTS OF 20 ELEMENTS, THE FIRST NINE OF WHICH HAVE BEEN USED, AND THE REMAINING 11 ARE AVAILABLE FOR FUTURE USE.

NAME:
COMPANY:
STREET:
CITY: STATE: ..
ZIP:
PHONE:
DATA:

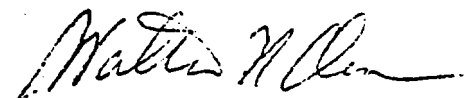
A TYPICAL ENTRY IS SHOWN BELOW. IN THE DATA FIELD, THE FIRST FOUR ENTRIES ARE THE START OF THE LAST NAME, THE NEXT TWO THE DUES STATUS, THE NEXT "D" FOR DIRECTOR, "H" FOR HONORARY MEMBER. THE NEXT ELEMENT IS "M" FOR MANUFACTURER, "P" FOR PUBLISHER. THE NEXT "1" MEANS (S)HE ATTENDED THE '81 CONVENTION. THE PRINTING PROGRAM CAN ACCESS THE FILE BY ANY OF THE ELEMENTS.

NAME: BERNARD AMBROSENO
COMPANY: EPSCO
STREET: 411 PROVIDENCE HWY
CITY: WESTWOOD STATE: MA
ZIP: 02090
PHONE: 617-329-1500
DATA: AMBR81DM1

ALL OF THE ADDED FEATURES DETAILED IN L. F. FEHLNER'S LETTER OF NOVEMBER 16, 1981 CAN BE PROVIDED AT NOMINAL COST. IT IS SUGGESTED THAT A CHARGE OF \$15.00 PER HOUR BE USED FOR SETTING UP THE FILES REQUIRED. A SATISFACTORY DATA ENTRY FORM CAN BE NEGOTIATED. IT IS HOPED THIS CAN LEAD TO AN AGREEMENT.

VERY TRULY YOURS,

VERDES ENGINEERING CO. INC



WALTER N. DEAN
PRESIDENT

VERDES ENGINEERING CO., INC.
Electronic Systems Consultants

Exhibit 8

26619 Shorewood Rd.
Rancho Palos Verdes, CA 90274

OCTOBER 28, 1981

TO: WGA EXECUTIVE COMMITTEE

SUBJECT: PROPOSAL TO PROVIDE WGA PRINTING AND MAILING SERVICES

THE WGA MAILING LIST WILL BE MAINTAINED CURRENT WITH WRITTEN OR TELEPHONE INPUTS FROM MEMBERSHIP CHAIRMAN. THE MEMBERSHIP LIST HAS ALREADY BEEN SET UP, FOR WHICH THERE IS NO CHARGE. AN UPDATED LIST WILL BE PROVIDED MONTHLY OR WHEN REQUESTED. SORTING CAN BE DONE ON THE BASIS OF NAME, COMPANY, ZIP CODE, DUES STATUS, MANUFACTURER, PUBLICATION. OTHER CRITERIA CAN BE ADDED AT NOMINAL COST. SPECIFIC CHARGES ARE AS FOLLOWS:

- STUFFING, LABELING,
- STAMPING & MAILING.....\$.10 PER PIECE
- COLLATING, PER SHEET.....\$.015
- FOLDING, PER SHEET.....\$.015
- STAPLING, PER PIECE.....\$.015
- POSTAGE.....NET COST
- PRINTING.....COST + 15%
- MATERIAL.....COST + 15%
- SORTING BULK MAIL.....\$20.00
- TYPING.....\$10.00/HOUR
- UPDATED OR SPECIAL LIST..\$5.00

THE BULK MAIL APPLICATION FEE AND 1981 ANNUAL FEE HAVE BEEN PAID. AN ADDITIONAL \$40.00 FEE WILL BE REQUIRED IN 1982. THIS SAVES ABOUT \$45 PER MAILING OF THE NEWSLETTER.

PROMPT APPROVAL OF THIS PROPOSAL WILL RESULT IN SAVING A CONSIDERABLE AMOUNT IN MAILING COSTS.

- B. AMBROSENO
- L. F. FEHLNER
- C. S. ANDREN

VERY TRULY YOURS,
VERDES ENGINEERING CO INC



WALTER N. DEAN
PRESIDENT

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- V.I. WEIHE

Exhibit 9



WILD GOOSE ASSOCIATION

TREASURER'S REPORT March 10, 1982

Previous Balance \$ 905.11

Transactions

Receipts

Dues	\$	2,079.50	
Journal Sales		20.00	
Proceedings Sales		10.00	
Journal Ads-1981		<u>250.00</u>	
	\$	2,359.50	\$ 3,264.61


Expenditures

Membership Exp.		200.00	
Membership Postage			
Expense		512.00	
Journal-1981 Exp.		<u>1,725.50</u>	
	\$	2,437.50	

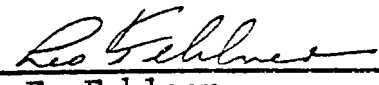
Balance as of 3/10/82 827.11

Submitted 3/10/82

Approved by Board of Directors



 Carl S. Andren
 Treasurer



 L.F. Fehlner
 Secretary

Outstanding Transaction:	
1979 Ad Monies to be received:	1,087.50
1980/1981 Ad Monies to be received:	4,595.00

WGA CONVENTION COMMITTEE - 1982

Theme: ACCURATE POSITIONING AT A REASONABLE PRICE

General Chairman	Dave Carter
Technical Program	Dave Amos
Guest Speakers	John Weseman
Publicity	
Administration	<u>Bill Thrall</u>
Hospitality	Lloyd Higginbotham
Golf	
Tennis	<u>Bob Frank</u>
Running	

DUTIES AND RESPONSIBILITIES

Chairman-

Responsible for overall convention planning and coordination of committee activities, including:

- Develop Convention plan and budget
- Acquire and administer Convention funds
- Select Convention hotel and act as liaison between WGA and hotel mgt.
- Execute agreements between hotel and WGA re; sales and reservation agreements.

Report to Board of Directors on all convention committee activities

Technical Program-

Responsible for overall conduct and organization of the technical sessions of the convention, including:

- Call for Papers
- Review abstracts and select papers- form subcommittee if appropriate.
- Correspond with authors re: paper submission and review.
- Organize and prepare technical program agenda.
- Select and coordinate Session Chairpersons.
- Insure authors show up and are accomodated re: travel and lodging arrangements and continue liaison with authors throughout the convention.

Exhibit 10 (cont)

1982 WGA CONVENTION

Schedule

Call for papers	Feb 01
Press Release	Apr 15
Abstracts Due	Jun 01
Technical Session plans complete	Jul 01
Main Mailing	01 Aug
Final Mailing/publish program	01 Sep
Reservation cutoff date	13 Sep

1982 CONVENTION BUDGET

Revised 3-8-82

Banquet	Meals, 150 @ \$17.50(incl tax/tip)	2625
	Band, 'The Oz' 9PM-1AM(booked)	600
	Flowers(tables)	150
	Flowers(ladies)	225
	Bartenders(cash Bar)	180
	Photographer	<u>300</u>
		4080
Speakers	Lunch Wed-15 @ \$7.50	112.50
	Breakfast Thur- 15 @ \$7.50	112.50
	Breakfast Fri-15 @ \$7.50	<u>112.50</u>
		337.50
Hospitality	Suite(worst case 100 x 3 days)	300
	Bartender	80
	Booze(through hotel)	1500
	Puupus	<u>300</u>
		2180
Sessions	Room Wed 1/2 day	150
	Room Thu all day	NC
	Room Fri all day	75
	Audio-visual setups	100
	Coffee Break -Wed PM-125@1.50	187.50
	Thu AM-125@1.00	125
	Thu PM-125@1.50	187.50
Fri AM-125@1.00	<u>125</u>	
		950
Luncheons	Thursday 150 people @10.00/per	1500
	Friday 150 people @10.00/per	<u>1500</u>
		3000
Administrative	Program printing	800
	Program mailing	200
	Conv anncmnt printing	400
	Conv anncmnt mailing	200
	Press release printing & mailing	100
	Tour kits	100
	Registration Assistant	100
	Secretarial Assistance	100
	Trophies/plaques	
	Signs/decorations	<u>100</u>
	Badges	100
Gen supplies	<u>200</u>	
		2300

Exhibit 10 (end)

Proceedings 150 copies @ \$10.00/copy 1500

SUMMARY

Banquet	4080
Speakers	337.50
Hospitality	2150
Sessions	950
Luncheons	3000
Administration/General	2300
Proceedings	
	<u>14,317.50</u>

1982 WGA CONVENTION

Anticipated Receipts

Registration 100 @ \$40	4000
20 @ \$50	1000
Luncheon Thur 100 @ 10.00	1000
Fri 100 @ 10.00	1000
Banquet 125 @ \$35	4375
Industry contrib to Hosp	<u>3000</u>
	14,375

Estimated Net Return

58